

The Board

A Summary Report of the June 11, 2024 CFSD Governing Board Meeting



Carole Siegler Appointed by Pima County School Superintendent Dustin J. Williams to Catalina Foothills School District Governing Board

Pima County School Superintendent Dustin J. Williams has appointed Carole Siegler to the Catalina Foothills School District Governing Board. Ms. Siegler will fill the vacancy left by the death of education champion Amy Bhola. Ms. Siegler is a former Catalina Foothills Board President, with 26 years of experience serving on this board. She is also a proud grandparent in the district. "I am honored to return to the CFSD governing board. It's a privilege to serve our community and work towards creating an enriching and supportive environment for our students, teachers, and families. I look forward to collaborating with my fellow board members to continue making a positive impact on our excellent school district," said Siegler. The position will be up for re-election in November 2024 for a two-year term. Ms. Siegler was sworn in on June 10 and was eligible to participate in her first board meeting on Tuesday, June 11, 2024.

Approval of Revisions to CFSD Performance Award Plan (third reading)

Associate Superintendent Denise Bartlett presented one recommended change to the minimum qualifying requirements for eligibility to receive the 2024-2025

school year performance award. Currently an eligible employee is required to teach a minimum of 135 whole student days or 75% of instructional days. An increase to 90% of instructional days or 162 whole days is recommended to receive the full award and would align with current attendance expectations for students. Employees who teach less than 90% of the instructional days would be eligible to receive a portion of the performance award, prorated for the number of whole student days taught. The added language allows employees, who may have an extended absence, be eligible for a partial amount based on the number of whole student days taught. The current plan did not have this provision. The governing board approved the revisions to the CFSD Performance Award Plan for the 2024-2025 school year, as presented.

Approval of Revisions to Policy and Regulation JL, JL-R, Student Wellness (second reading)

Dr. Bartlett presented proposed revisions to the current policy and regulation which notes how often the District Wellness Committee meets. The current regulation states that the District Wellness Committee meets once a year, but this is not a requirement. The proposed revision states the committee will meet as often as necessary to establish goals for and oversee school health and safety policies and programs. The District Wellness Committee conducted a triennial assessment in the 2022-2023 school year, and the next is scheduled for 2025-2026. The Wellness Policy Report Card 2023 is available on the district website. The governing board approved the revisions to the policy and regulation, as presented.

Review of FY 2025 Maintenance & Operation Budget and Approval of FY 2025 Proposed Budget (State Forms)

Director of Finance Lisa Taetle shared revisions to the administrative proposal for the fiscal year 2025 Maintenance & Operations (M&O) budget since the governing board's previous review on May 28. Changes to the M&O budget included a decrease to the base revenue control limit due to the utilization of the 2024 base level amount of \$4,914.71 per weighted student count, as opposed to the 2025 base level amount of \$5,013.00, which reflects the 2% inflation increase. The state legislature has not yet approved a 2025 budget. When the state's budget is passed, new forms will be

released, and the district will complete a budget revision to reflect the 2025 funding level changes. District Additional Assistance (DAA) funding for 2025 decreased due to a decrease in 2024 Average Daily Membership (ADM) from 2023. Various additions and deletions to the expenditure budget were reflected due to the decrease in revenue.

The governing board approved the fiscal year 2025 proposed expenditure budget, as presented.

Consideration of Revisions to Policy GCBA Professional Staff Salary Schedules (first reading)

Dr. Bartlett brought changes to the section for substitutes, as well as technical changes to language in the policy for the governing board's consideration. Under *Other Certificated Personnel*, the word "public" before the word "school" was removed to indicate that years of experience is not limited to prior public school experience. Under *Substitutes*, the district receptionist position was added to the list of positions that require a substitute. Language was added to define and distinguish between certified and classified substitute positions. Revisions to compensation factors and a new section for the compensation paid to substitutes for classified positions was included. Wording was removed regarding a substitute daily rate of pay as the district has recommended a change to the pay structure for substitutes for certified and classified positions. The policy will be reviewed by the governing board again on June 25.

Consideration of Revisions to Policy IHA Basic Instructional Program (first reading)

Executive Director of Curriculum and Assessment Sheryl Castro shared suggested revisions to the language in the policy to align with current basic instructional program requirements for English language arts, social studies, visual and performing arts, health, and world languages. Changes include the requirements for instruction in state and federal constitutions, American institutions and ideals, the history of Arizona (including the history of Native Americans in Arizona), and the Holocaust and other genocides. Language was changed to reflect "Health/Physical education, including mental health". Mental health instruction may be included as part of other subject areas and must comply with Arizona Revised Statute (A.R.S) 15-701-03. Under the *Observance Days* section, language was added to the description of Constitution Day to highlight that the observance is a federal requirement. Board members will review the policy again at the next regular governing board meeting.

Consideration of Revisions to Policy IKF Graduation Requirements (first reading)

Ms. Castro presented additional language in the policy to update the requirements related to instruction in state

and federal constitutions, American institutions and ideals, the history of Arizona (including the history of Native Americans in Arizona), and the Holocaust and other genocides as required by A.R.S 15-710. The policy will return to the agenda for a second reading on June 25.

Consideration of Revised Academic Standards for Science: Grades K-5 for 2024-2025 (first reading)

Ms. Castro and Director of Professional Learning Leah Glashow-Mandel presented revisions to the academic standards for elementary science which the governing board previously approved as part of the science pathway on June 23, 2020. The K-5 science standards remain the same, however they have been moved among the grade levels to align with the *Inspire Science* grade-level resources. The shift supports students' 3-D science learning, allowing teachers to use all grade-level *Inspire Science* resources without having to adapt or redesign them to align with the students' grade level. This would support consistent use of grade-level science materials, specifically the 3-D inquiry-based investigations. The shift would also increase teachers' efficiency in implementing and assessing all K-5 science standards. Board members will review the revised academic standards for science: grades K-5 for the 2024-2025 school year at the next regular governing board meeting on June 25.

Approval of Classified Wages

Dr. Bartlett presented the proposed 2024-2025 classified wage schedule. The schedule was modified to eliminate the first four steps of the 2023-2024 classified wage schedule and to extend the end of the schedule by four steps. A recommended one horizontal step movement for all classified employees results in a 5% increase to wages and an increased cost to the maintenance and operations budget of \$27,383.17. A recommended 5% increase for all classified exempt employees results in an increased cost of \$35,557.27. The increase will not impact any student program or staffing formulas.

The governing board approved the proposed 2024-2025 classified wage schedule, as presented.

The governing board approved the one horizontal step movement for all classified employees on the proposed 2024-2025 classified wage schedule, as presented.

The governing board approved a 5% increase for all classified exempt employees for the 2024-2025 school year, as presented.

Approval of Classified Notices of Appointment

Dr. Bartlett presented the list of classified staff to be offered a Notice of Appointment for the 2024-2025

school year, along with a sample of the notice of appointment.

The governing board approved the classified staff notices of appointment for the 2024-2025 school year and directed that they be issued as presented to the staff members listed.

Approval of Superintendent's Performance Pay

Vice President Amy Krauss provided background information on the superintendent's performance pay process. In compliance with A.R.S. 5-341(A)(40), the contract for the superintendent is structured in a manner in which up to 20% of the total annual salary is classified as performance pay.

The governing board approved the 2023-2024 performance pay for the superintendent in the amount of \$5,000.00, the maximum contingent performance pay amount noted in the superintendent's contract.

2024 Arizona Legislative / Governmental Activity

Board members commented on the lack of an approved budget from the state legislature.

Consent Agenda Items

The governing board approved the following consent agenda items:

- May 28, 2024, regular governing board meeting minutes
- May 28, 2024, executive session governing board meeting minutes
- Expense voucher memorandum
- Field trip memorandum
- Fundraising memorandum
- Personnel memorandum
- Approval of K-12 Core and Supplementary Textbooks and Resources
- Approval of an Intergovernmental Agreement Between Catalina Foothills School District and Pima County Joint Technical Education District memorandum

Upcoming Board Meeting

The next regularly scheduled governing board meeting is **Tuesday, June 25, 2024, 6:30 p.m., at the Carole Siegler Boardroom at Valley View Early Learning Center. Doors open at 6:00 p.m.** Topics on the June 25 agenda include:

- Approval of Revisions to Policy GCBA, *Professional Staff Salary Schedules* (second reading)
- Approval of Revisions to Policy IHA, *Basic Instructional Program* (second reading)
- Approval of Revisions to Policy IKF, *Graduation Requirements* (second reading)

- Approval of Revised Academic Standards for Science: Grades K-5 for 2024-2025 (second reading)
- Public Hearing of the Fiscal Year 2025 Budget
- Adoption of the Fiscal Year 2025 Budget
- Approval of Increased Rate for Substitute Teachers for 2024-2025



Please welcome new CFSD staff members!

Carla Carrillo, Special Education Teacher, CVES

Luke Diamond, Music Teacher, CVES

Gianni Febbraro, Counselor, CFHS

Michael George, Math Teacher, CFHS

Emily Hernandez, 4th Grade Teacher, SDES

Bailey Hollingsworth, Biology Teacher, CFHS

Heather Hottle, 5th Grade Teacher, SDES

Melinda Kill, Classified Instructor - 1st Grade,
CVES

Ian Marcusiu, Music Teacher/Assistant Band
Director, CFHS

Breylin McKinley, EA Inclusion, OGMS

Victoria Raikes, Learning Support Specialist, MAC

Breanna Williams, Math Teacher, OGMS