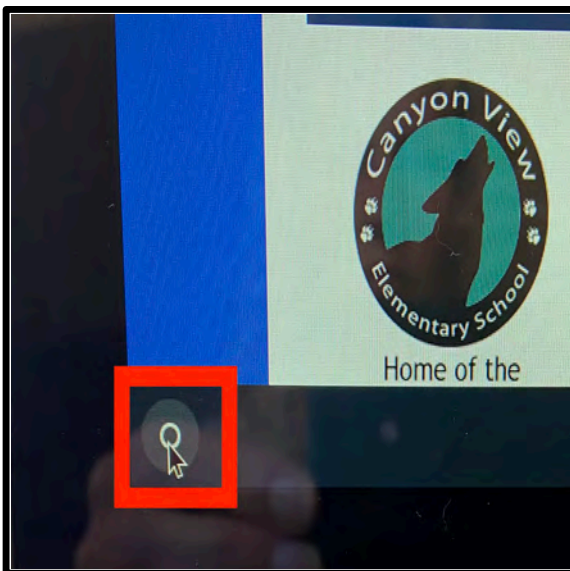


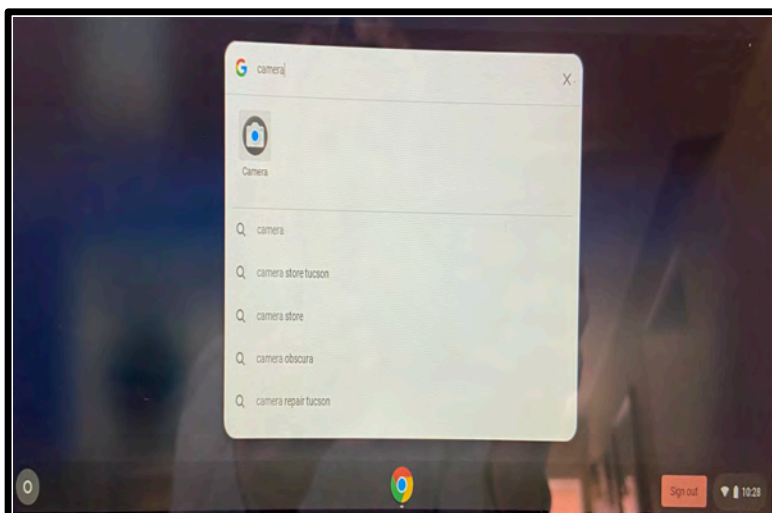
# HOW TO ACCESS THE CHROMEBOOK CAMERA

Families: The Chromebook you may be using with your students for Remote Learning does have a camera with the capabilities to record video and take photos. Below are directions on how to access it, use it, and turn in a Google Classroom assignment.

1. Ask your student to log into the CFSD account.
2. In the bottom left-hand corner, click the “apps” launch circle.



3. If you do not see “Camera” pop up right away, please search by typing “Camera.”

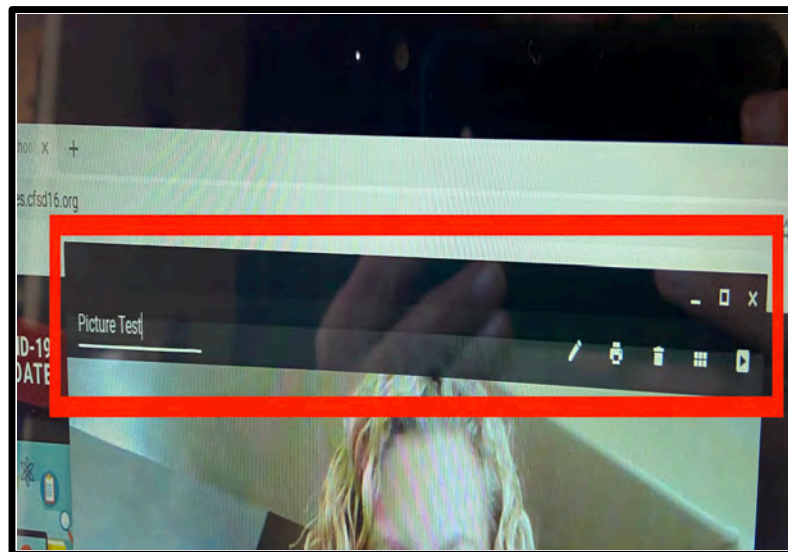


4. This is what the camera app looks like on a Chromebook:

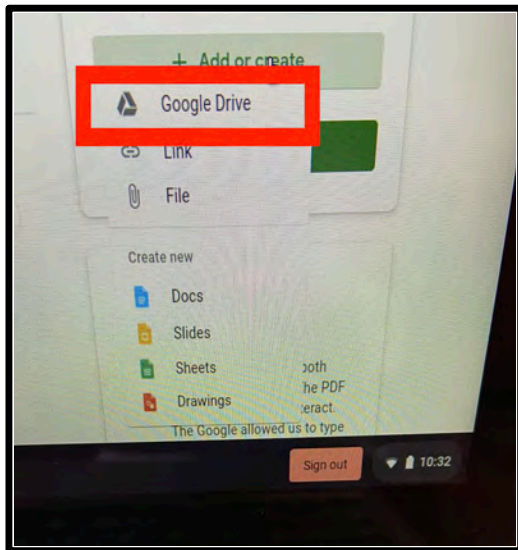


5. The Camera app defaults to Photo, but you can toggle between a camera and a video.

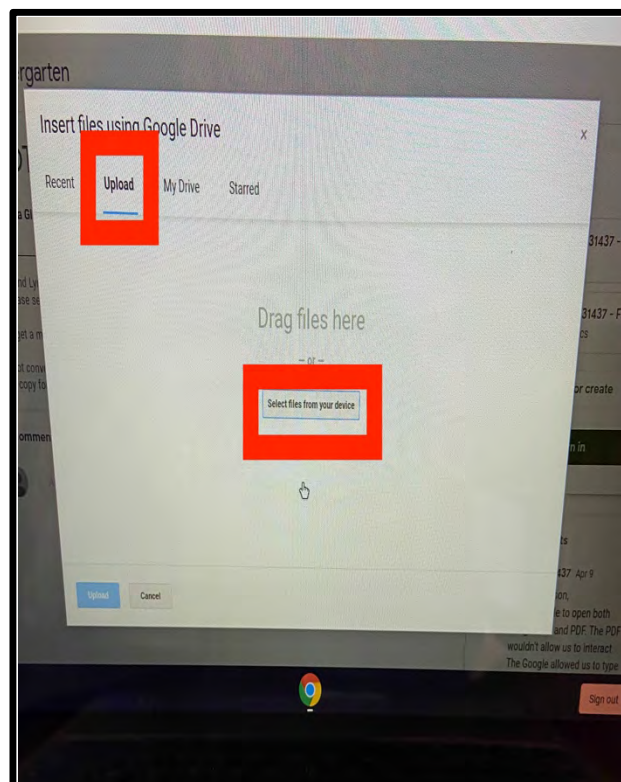
6. Once you have recorded/captured your photo/video footage, you have the option to edit the footage in the upper section of your Camera app.  
\*Note that I am able to also change the name of the picture.



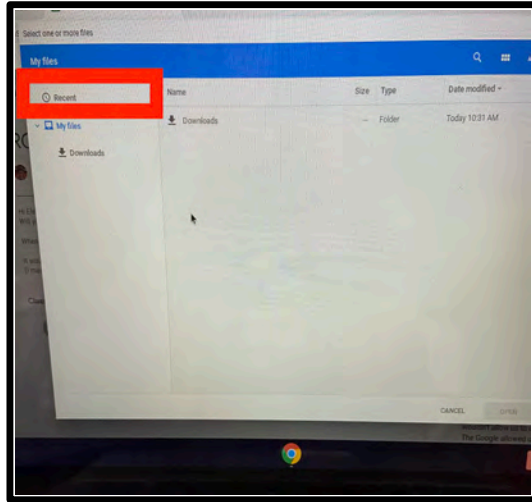
7. To load the photo/video footage to an assignment in Google Classroom, navigate to the student's selected Google Classroom and assignment. Locate in the assignment where the student can add a resource and click. From the Drop Down menu choose "GOOGLE DRIVE."



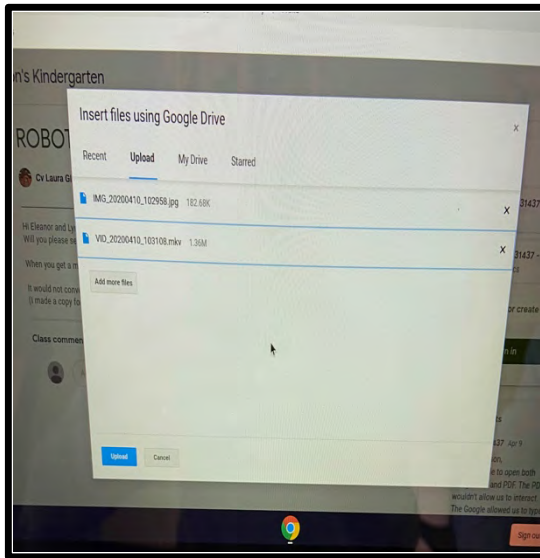
8. Click "UPLOAD" toward the top and then "SELECT FILES FROM YOUR DEVICE."



9. Click “RECENT” to access the footage.



10. Choose the photo/video you want to upload and click the blue “UPLOAD” button.



11. When ready, click the “TURN IN” button.

