

Catalina Foothills School District

Field Trip Request Form

Date of Request: _____ Teacher: _____ School: _____

Course Title, Grade Level, and/or Club: _____

Purpose of Trip: _____

Projected Number of Participants: _____ students _____ parents _____ other adults

Date(s) of Trip: _____ to _____ Times of Trip _____ to _____
(The trip agenda/itinerary must be attached to this request form)

Destination: _____

Transportation will be provided via: _____ Bus Contractor _____ School District Vehicle
_____ Bus _____ Van _____ Mini Van

Student's fee for field trip: _____
(Please note ARS 15-342 for state guidelines regarding student fees)

Other sources of funding for the trip: (specify amount) _____

1. What will students learn and be able to do as a result of this trip? _____

2. What makes this an essential experience for students? _____

3. How will students demonstrate proficiency in the learning? _____

4. What specific alternative arrangement/assignment do you propose for a student whose parent does not give permission for the trip? _____

Teacher/Sponsor Signature: _____

Administrator Signature: _____

Governing Board approval of: trip _____ fee _____ Date _____ Board approval not required

Parent Response:
_____ I give permission for my student to attend the trip described above.
_____ I do not give permission for my student to attend the trip described above.
_____ I wish to discuss the trip before deciding for my student. Please call me at: _____

Student Name (please print) _____ Parent Signature _____

*Whenever appropriate, a fee reduction or waiver shall be provided in cases of need or economic hardship.