

Fund Raising Inventory Form

NOTE: This form (or similar format) should be used for all fund raisers. (Candy sales, car washes, entertainment books, etc).

Item Description	Quantity Purchased	Cost Per Item	Amount Paid (Cost) (Quantity x Unit Invoice Price)	Quantity Sold	Unit Sales Price	Total Collected (Quantity x Sales Price)

Cost Sub-total _____

Total Collected _____

Sales tax/shipping/handling _____

Total Paid _____