

## A Summary Report of the August 8, 2017 CFSD Governing Board Meeting



### Outstanding Achievements!

Dr. Kamerzell shared the following student achievement.

Catalina Foothills High School rising junior, Shivansh Srivastava, was selected as a member of the Governor's Youth Council (GYC), Class of 2017-18. He is one of two students representing Pima County. The purpose of the GYC is to "engage youth through innovative programs, events and campaigns that effectively serve their communities in areas that are most meaningful to them." The Governor's Youth Commission is housed in the Governor's Office of Youth, Faith and Family.

#### **Approval of High School Course Content for Biology: Biotechnology Foundations (second reading)**

Associate Superintendent Mary Jo Conery presented the second reading of the course content. Dr. Conery reported that there have been no changes since the first reading on June 27, 2017. She reviewed the following information: This is an inquiry-based laboratory course that incorporates the technology and principles that are used in the biotechnology industry. Students will use modern molecular laboratory techniques such as DNA extraction, DNA amplification, and visualization of DNA on electrophoresis gels to investigate authentic research questions. The course will provide students with another Biology option that will satisfy the graduation requirement for Biology. The bioscience pathway will culminate in an industry-recognized certification that students can use to work as a lab technician, for example, upon graduation or while enrolled in postsecondary education. The board approved the course content for implementation at CFHS for school year 2017-2018.

#### **Consideration and Annual Review of CFSD Policy CBA Qualifications and Duties of Superintendent (first reading)**

The governing board conducted its annual review related to the superintendent's qualifications and position responsibilities. The board recommended some minor language updates to the policy under

Board Relations and Curriculum. This policy will be brought back to the board at their next meeting.

#### **Consideration and Annual Review of CFSD Policy CBI Evaluation of Superintendent (first reading)**

The governing board conducted its annual review of this policy related to the evaluation process of the superintendent. There were no recommended revisions to the policy. This policy will be brought back to the board at their next meeting.

#### **Superintendent's Proposed Performance Goals for SY2017-2018 (first reading)**

Dr. Kamerzell presented the first reading of her proposed performance goals for the 2017-2018 contract year. These goals are in addition to position responsibilities identified in CFSD Policy CBA *Qualifications and Duties of Superintendent*. The goals are related to the following areas:

1. Envision21: Deep Learning CFSD Strategic Plan 2014-2020
2. Human Resources
3. Academic Programs and Assessment
4. Technology
5. Community Relations

The superintendent's goals will be brought back to the board at their next meeting.

#### **Consideration of Revisions to Policy GCC Professional Support Staff Leaves and Absences (first reading)**

Assistant Superintendent Denise Bartlett presented the proposed revisions to the policy. She reported that a number of changes have been made into statute pertaining to labor due to Proposition 206, The Healthy Working Families Initiative; therefore, it is necessary to revise this policy. Dr. Bartlett reviewed the specific recommended changes as follows: Include a paragraph indicating how personnel who work less than .5 FTE will accrue short term leave, expand the list of situations in which an employee may use short term leave, expand the list of family members, align the list of family members under the section of bereavement leave, and include the legal reference for family members added to the end of the policy. Board members recommended a minor modification to wording under the Victim Leave section. This policy will

be brought back to the board for a second reading at their next meeting.

**Consideration of Revisions to Policy GCF, and Exhibit GCF-EB, Professional Staff Hiring, Policy GDF and Exhibit GDF-EB, Supporting Staff Hiring (first reading)**

Dr. Bartlett presented the proposed revisions to the policies and exhibits. Both policies proposed revisions that included formatting, sentence and bullet redundancy, and revised the number of days a candidate has to accept an employment offer to fifteen as required by law. The exhibits have been edited to include changes to I-9 requirements made by the U.S. Citizenship and Immigration Services effective January 22, 2017. Changes include a new website address, additional language indicating the Form I-9 may be completed as soon as the employer has offered employment, and section 1 of the I-9 must be completed/signed by the first day of employment. Language was added for the Employment Verification (Form I-9) requirements for completion along with added language under the title of each section, which provides the timeline for completing each section. These policies and exhibits will be brought back to the board for a second reading at their next meeting.

**Approval of Delegate and Alternate Delegate to the ASBA Delegate Assembly**

The governing board approved Amy Bhola as its delegate, Amy Krauss as alternate, to the ASBA Delegate Assembly September 9, 2017.

**2017 Arizona Legislative / Governmental Activity**

Board members shared information regarding the Save Our Schools Arizona group that has delivered 111,540 signatures to the secretary of state. The signatures were collected to put the expansion of Arizona's school-vouchers program, Senate Bill 1431, on the November 2018 ballot. The law was put on hold while the state evaluates if 75,321 of the signatures meet the requirements for valid signatures.

**Consent Agenda Items**

The governing board approved the following consent agenda items.

- June 27, 2017, regular governing board meeting minutes
- July 27, 2017, special governing board meeting minutes
- Expense voucher memorandum
- Field trip request memorandum
- Fund raising request memorandum
- Personnel memorandum
- Gift and Donations memorandum
- District evaluators memorandum
- 1<sup>st</sup> quarter tax credit eligible fees

**Upcoming Board Meeting**

The next regularly scheduled governing board meeting is **Tuesday August 22, 2017, 6:30 p.m., at the Professional Learning Center at Valley View Early Learning Center.**

The tentative agenda is:

- Recognition of Super Volunteer
- Approval of Annual Review of CFSD Policy CBA *Qualifications and Duties of Superintendent* (second reading)
- Approval of Annual Review of CFSD Policy CBI *Evaluation of Superintendent* (second reading)
- Approval of Superintendent's Proposed Performance Goals for 2017-2018 (second reading)
- Approval of Revisions to Policy GCC *Professional Support Staff Leaves and Absences* (second reading)
- Approval of Revisions to Policy GCF and the Addition of Exhibit GCF-ED *Professional Staff Hiring* (second reading)
- Consideration of the Addition of Policy IJNDBA *Website Accessibility* (first reading)



Please welcome new CFSD staff members:

Mikia Carter, Preschool Teacher, VVELC  
DeeAnn Perez, Social Studies Teacher, CFHS